

ROAD TO RESTART



TRUSTEE CHECKLIST

Before the Group is able to restart its sessions, trustees must feel confident that the right preparations have been made, and that the Group can continue to operate within current COVID-19 requirements.

This checklist is to be completed by the Group Chair, or designated trustee.

Before completing this form the group should go through the 'Road to Restart Guidance Notes' and the questions in 'Road to Restart – Are You Ready?' taking action as required.

Action Undertaken	Yes/No
The Group has answered yes to all questions relating the VENUE	
The Group has answered yes to all questions relating to the EQUINES	
The Group has answered yes to all questions relating to the VOLUNTEERS / STAFF	
The Group has answered yes to all questions relating to the COACHING SESSIONS	
The Group has answered yes to all questions relating to the PARTICIPANTS	
A specific COVID-19 Risk Assessment has been completed	
Have you inducted all volunteers, staff and participants, using the CONSENT INFORMATION?	

If you have said **No** to any aspect listed, but still feel ready to re-start, please provide information below:-

Additional Information:

Completed by:

I confirm that all relevant work has been undertaken and the Group is ready to start sessions.

RDA Group:			
Name:		Position at Group:	
Signature		Date:	

A copy of this checklist must be sent to the Group Support team groupsupport@rda.org.uk for approval, (or posted to RDA National Office, Lowlands Equestrian Centre, Old Warwick Road, Shrewley CV35 7AX) before any activity can begin at your RDA Group.