**INSURANCE FORM - RDA HOLIDAYS & DAYS OUT**

ORGANISER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GROUP/COUNTY/REGION INVOLVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VENUE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ POST CODE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE(S) OF HOLIDAY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COACH / CD COACH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FIRST AIDER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SAFEGUARDING OFFICER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE TICK TO CONFIRM THAT YOU HAVE HAD SIGHT OF THE PUBLIC LIABILITY INSURANCE CERTIFICATE FOR THE HOLIDAY VENUE STATED ABOVE:

(Please note the minimum PL cover must be £2 million.)

**NAMES OF RIDERS / DRIVERS**

|  |  |
| --- | --- |
| **Name** | **Group (if any different to above)** |
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**NAMES OF HELPERS:**

Please note; Holiday Organisers must fill in a holiday green card for all helpers on the holiday, including anyone with a Group Greencard. All helpers must have completed a Volunteer Application Form and Basic Training Record Card.

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**RIDING/DRIVING ACTIVITES COMPLETED ON THE HOLIDAY**

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**HOLIDAY ACTIVITIES IN ADDITION TO HORSE RIDING/CARRIAGE DRIVING**

(e.g. swimming, discos, visits to place of interest )

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**A COPY OF THIS FORM SHOULD BE COMPLETED AND SENT TO THE HOLIDAY**

**CO-ORDINATOR AT RDA NATIONAL OFFICE BEFORE THE HOLIDAY**